ELL Co-Enrollment Pilot Program

QUICK INDEX

FUNDING

1. *Page 8 of the RFA states that "A maximum of 10% of the total project budget will be allowed for administrative costs." Does the 10% administrative cost maximum apply to non-profit applicants of the technical assistance and evaluation project type?*

   The 10% administrative cost applies to all applicants submitting applications in all project categories: New ELL Co-Enrollment Pilot, Expanded Co-Enrollment Pilot and Technical Assistance and Evaluation. Refer to the RFA, page 22, Appendix B: Administrative Costs for more information.

TECHNICAL ASSISTANCE AND EVALUATION

2. *What are the CalJOBS Data system or security requirements for the Technical Assistance and Evaluation grantee?*

   Technical Assistance and Evaluation grantees will not use CalJOBS to enroll participants for this grant. As a subgrant, the Technical assistance awardee will use CalJOBS to report expenditures only.

3. *What are the monthly reporting requirements for the Technical Assistance and Evaluation Grantee?*

   The Technical Assistance grantee have subgrant agreement with EDD and submit quarterly reports to CWDB and EDD, while the Evaluation grantee will enter into a contract submitting quarterly reports and monthly invoices to CWDB.

4. *Can applicants submit an application for the Evaluation portion only?*

   Yes.

5. **If an applicant is proposing to provide both TA and Evaluation services, can the applicant submit one application for a coordinated TA and Evaluation project?**

   An organization should submit separate applications for Technical Assistance and Evaluation. Both components will be awarded separately to two different entities to avoid conflict of interest.

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6. ***Would CWDB be open to awarding two separate grant awards with the funding set-aside for ELL Co-Enrollment Pilot Technical Assistance (TA) and Evaluation, e.g. one grant for TA and a different grant for evaluation? If so, approximately how much of the $500,000 should be set aside for evaluation versus TA?***

   A total of $500,000 will be available for Technical Assistance and Evaluation. (See question 5 above). Applicants should request an amount they deem reasonable to complete their overall objectives/goals and determine how they would like to allocate funds. CWDB will determine the final award amount for each component once applications are received.

7. ***If an applicant is submitting two separate applications for Technical Assistance and Evaluation, would they need to submit two distinct versions of all of the required attachment documents?***

   Yes.

8. ***Page 17 of the RFA lists the following bulleted item in bold twice "Complete and attach the Work Plan (Form 1)." Are the items included underneath these bolded items expected to be listed on the work plan?***

   Applicants should include all appropriate objectives and activities on the Work Plan (Form I), which may or may not include the items on page 17.

9. ***Is a non-profit organization with a 501(c)(3) status eligible to apply for Technical Assistance?***

   Yes.

10. ***The RFA seems structured to suggest that the Technical Assistance and Evaluation components are to be combined into a unified proposal, but Question 43 in the Q and A's published on March 11th states that they are to be separate applications. Can you confirm that indeed, if an applicant wishes to apply for both components, it must be through two separate applications?***

    Yes. See question 5 above.

9. ***If the Technical Assistance and Evaluation proposals are to be submitted separately, can you provide clarification as to how this translates to the Narrative Table appearing on pp. 17-18 of the RFA? More specifically:***
    a. ***It appears all but the final bullet on p. 17 would pertain to the Technical Assistance Proposal. Is that correct?***

       All bullets on page 17 and bullets under the Budget section on page 18 of the RFA pertains to the Technical Assistance Proposal.

    b. ***It appears that the last bullet on p. 17 plus the top three bullets on p. 18 would pertain to the Evaluation Proposal. Again, is that correct?***

       All bullets on page 17 and 18 of the RFA pertains to the Evaluation Proposal.

    c. ***If that's the case, we assume that the allocation of 90 points for the narrative applies to each, separate proposal?***

       Yes

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9. *If the Technical Assistance and Evaluation proposals are to be combined in a unified proposal, can you clarify if there is any points allocation between the two components of the 90 points?*

   See question 5 above.

MISCELLANEOUS

10. *We have built a partnership with a few organizations, and we are planning to apply for the AB1111 grant as a group. Can we also apply for the ELL Co-Enrollment Pilot grant since the source of funding is the same?*

    You may apply for either or both if you meet the eligibility requirements outlined in each RFA. The source funding for these two initiatives is not the same and would not change the response if it were.

11. *The grant has two sections: Project Narrative and Partnership. Where do we answer the Partnership section? Do we combine it with the Project Narrative or do we keep it separate. If we keep it separate, do we just follow the format and place it after the Project Narrative or where should we include it?*

    Applicants may choose to include the Partnership section in the narrative and/or Team Description sheet.